Wednesday 10 May 2017

# Present

Bob Timms (President), Richard Briggs, Richard Browning, Peter Hobbs, Steve Mace, Duncan Miller, John Mitchell

# Apologies

Mike Beard, Richard Brooks, Nick Dyer (Headmaster), Paul James, Nino Pelopida, Eric Stephens

Minutes of Meeting held on 9 January 2017

* Minutes as received were accepted.

# Matters Arising

* none

# President’s Business

* Bob found the secretarial and marketing support meeting with Richard Briggs, Richard Browning and Helena, very productive.
* Bob thanked Steve Mace for taking on the role of MC at the annual dinner. £38 was raised from the ‘heads and tails’ game but the committee decided not to repeat this at next year’s annual dinner.
* Bob thanked Richard Briggs for organising the Founders Day Supper to be held on 29 June.
* Three members have retired from the committee – Richard Browning, John Hughes and Ivor Smith. Richard Browning will continue as ex-officio because of his involvement with Discover deCrypt and the Bursary. He will continue to submit reports to the committee.

**Action** - Helena will prepare letters of thanks and send to the President for signing.

# Secretarial and Marketing Support

* Bob thanked Helena for preparing a draft paper on ‘secretarial and marketing support to the OCC’ and circulated a copy to the committee for discussion.

**Action** – Helena will send a final copy to the committee after amendments/additions.

* Discussion took place regarding which logo should be used on all OCC communication.

**Action** - Steve to send Helena the logo design he uses.

**Action** – Helena to clarify with the school which logo they wish the OCC to use.

**Action** – Peter will talk with Sue Wales about bringing together old copies of OCC minutes dating back several years.

# Headmaster’s Report

* Bob read out the Headmaster’s Report (attached)
* The renovation of the sports hall is now completed together with three classrooms and two toilet areas.
* Crypt School is to be a fully co-educational school in September 2018.
* Application form completed to create a new ‘free school’ on the existing site.
* The Headmaster is looking forward to welcoming OCC members at the Year 13 leavers’ meal on Friday 30 June – Peter Hobbs will represent the OCCs. It was suggested that Jason Smith and Paul James be invited.

# Treasurer’s Report

* The Treasurer’s Report was read out and discussed.
* Regarding subscriptions, Peter commented that it would be helpful if Richard Briggs could let committee members know if the members they have contacted have paid their subscriptions and if not, those members could be reminded again.

# AGM and Reunion Dinner 18 March 2017

* Bob congratulated Steve on a marvelous job he did with the raffle. There were many prizes but it took too long to distribute them so this will be reviewed next year.
* Total number attending the dinner was 87 (including 17 ladies). Numbers have been decreasing over recent years.
* 2018 is the 75th anniversary of Crypt School moving to its present site and it has been suggested that next year’s dinner is hosted at the school.

**Proposed from the Chair that the 2018 reunion dinner take place at Crypt School**

**For - 5 Against - 0 Abstentions - 1**

* It was decided to establish a sub-committee to organise the 2018 annual dinner.

**Action** - Steve Mace will set up a reunion dinner sub-committee.

# The Cryptian

* Duncan report a lack of articles for the next publication of The Cryptian.
* Publication date – September 2017

# Founders Day and Annual Golf Match 2017

* Bob confirmed Eric Stephens’ plans for the next Golf Day for the Tony Beard Cup to be held on 29 June at Rodway Hill at Highnam
* Cost for the day will be £25.00 per head which includes:
	+ 9.30am Coffee and bacon rolls
	+ 10.30am Tee off
	+ 2 course lunch
* Nicola Dyer (Project Manager for Discover deCrypt) to be added to the official Founders Day guest list
* Raffle revenue to go into Bursary funds
* Ticket price for Founders Day supper - £27.00, students £13.00.

**Action** - Richard Briggs will arrange emailing members Founders Day invitation, supper reservation and golf flyer.

# Cenotaph Parade – report and arrangements for 2017

* Peter reported that the only parking facility for the school minibus in London is Kings Cross.

**Action** – Peter to liase with Sue Wales concerning minibus parking for the Cenotaph Parade.

# Discover DeCrypt Project/School History

* Richard Browning read out his report (attached).
* Peter informed the committee of a school history meeting being planned with Bristol University.

# Centennial Bursary Fund

* Richard Browning read out his report (attached).
* The assets of the Bursary Fund at December 31 2016 were £59,751.
* Richard thanked Richard Briggs for his sponsored bike appeal in Scotland, raising £1147 including Gift Aid
* 8 students will be awarded a bursary of £250 each which will take on 24May at the school.
* To raise the profile of the Centenary Bursary Fund there will be an opportunity for the OCC to be present at an event -The Past, The Present and The Future of The Crypt School on Friday 23rd June with bursary forms and possibly a stand.

# Membership

* Richard Briggs read out his report (attached).
* Richard thanked those who had contacted past members. He will continue to follow up subscriptions payable in early January.

# Website and Communications

* Richard Briggs read out his report (attached).

# Any Other Business

* Richard Browning requested a sympathy card to be designed for use by the President to send out to bereaved families of OCC members.

**Action** – Helena to design and produce a suitable card.

# Date of next meeting

* **Tuesday 10 October 2017 at 6.00pm** at Crypt School

**Attached:** Headmaster’s Report Treasurer’s Report Discover De Crypt Update

 Membership Report Website and Communications Report

Helena Cornish 11 May 2017